

**FROSTBURG STATE UNIVERSITY
SMOKING ON UNIVERSITY PREMISES**

I. PURPOSE

The University seeks to promote a healthy, substance-free environment for students and employees. In recognition of tobacco smoke health risks, the University will provide a smoke free environment for its faculty, staff, students and visitors.

II. DEFINITIONS

- A. “University property” is any property owned, leased or otherwise controlled or operated by Frostburg State University. This includes, but is not limited to, the University campus located in Frostburg, the Sustainable Energy Research Facility, the Lyric Building, and Mountain City Traditional Arts. This policy does not include the USM Hagerstown Center or One Technology Drive in Frostburg.
- B. “Smoking” includes carrying or smoking a lighted tobacco product or the burning of any material to be in any way inhaled including, but not limited to, cigarettes of any type, cigars, cigarettos, hookahs, and pipes.

III. POLICY

- A. Pursuant to Maryland law, smoking is not be permitted in any University building, including academic buildings, residence halls, administrative buildings, enclosed facilities, or vehicles, except as indicated in Section III(E) below.
- B. Smoking is prohibited on all University grounds and property owned, leased or otherwise operated by the University, including campus walkways, parking lots, recreational, and athletic areas, except as indicated in Section III(E) below.
- C. When renting or leasing off-campus facilities for University functions, preference should be given to smoke-free environments.
- D. The sale of tobacco and tobacco-related products is prohibited on University grounds and any property owned or leased by the University.
- E. Smoking in University facilities will be permitted for controlled research, educational, theatrical or religious ceremonial purposes, with prior approval of the

Office of the President. Other requests for exceptions to the Policy shall be considered by the University's Executive Committee, whose decision is final.

- F. All University students, faculty, staff, food service employees, vendors, agents, guests and visitors are subject to this policy.

IV. IMPLEMENTATION

- A. The success of the Policy is dependent upon the thoughtfulness, consideration and cooperation of smokers and non-smokers alike. All faculty, staff, students and visitors share the responsibility for adhering to the Policy. This Policy should be communicated and continually reinforced to all faculty, staff, vendors, guests and visitors in a respectful manner. Questions and concerns should be brought to the attention of the Coordinator for University Wellness.
- B. Assistance with smoking cessation for students, faculty and staff shall be available through the Office of Human Resources and the Office of the Coordinator for University Wellness. Regular and ongoing opportunities to participate in smoking cessation classes and/or seminars, and smoking cessation materials and products shall be made available to students, faculty and staff.
- C. Signage shall be posted around the perimeter of the campus, and at the entrance to all University property, including residence halls, Edgewood Commons, campus walkways, parking areas, and other highly trafficked areas. Signage shall communicate that all University facilities, buildings and grounds are smoke-free zones.
- D. Digital marquees will include a notice informing the public of the Policy.
- E. Informational brochures created by the University, including, but not limited to those developed for recruiting students, alumni relations, and for public information purposes will include information about the Policy.
- F. University properties shall have no exterior smoking receptacles including, but not limited to, ashtrays or trashcans with ashtrays attached.
- G. Interior signs and notices will be posted in all University properties as needed to inform guests, visitors, vendors and other members of the public of the Policy.

- H. Signage will refer questions or concerns to the Coordinator for University Wellness.
- I. The University shall work with University neighbors to prohibit trespassing of smokers upon non-public properties and promote a litter-free message.
- J. For individuals seeking to smoke off-campus, signage shall be placed on University property in areas that may be of risk to pedestrians due to vehicular traffic.
- K. The Office of the President shall establish a committee responsible for managing periodic evaluation of this Policy, responding to issues raised by members of the community, determining appropriate education and training, and collaborating with relevant parties.

Internal

Revised August 1, 2011