

PN 3.019

DONATIONS OF MEETING ROOMS FOR BED SPACES

The University will make no donation of meeting rooms or bed spaces to requesting organizations or agencies without the express approval of the President or designee. New faculty and professional staff will be provided short-term lodging during the summer for said new employees and their immediate families on a strictly space available, first come, first served basis. Linen will be provided at the University's expense. The Office of Conferences will handle all arrangements of this nature after confirmation of employment status with the Office of Human Resources.

Ref. BOR VI - 4.10