<u>PN 3.023</u> (Revised)

RISK MANAGEMENT POLICY

Frostburg State University considers its personnel to be among its most important and valuable assets and realizes that the health and well being of its employees, as well as the protection of its physical resources are as important as the work activities being performed. Frostburg State University seeks to protect human and physical resources by: reducing or eliminating, where possible, potential health and physical hazards; increasing employee awareness of hazards that cannot be easily eliminated; and encouraging the use of common sense in conducting work activities safely.

Frostburg State University recognizes its responsibility for providing its employees with a safe and healthful work environment and is committed to meeting its obligations under federal and state fire codes. It is also committed to meeting standards of national consensus such as those published by the National Safety Council, National Fire Protection Association, and the American National Standards Institute.

In recognition of these obligations, the University is implementing and actively supporting the provisions of the Maryland State Employee Risk Management Program in accordance with Executive Order 01.01.1989.15. The campus coordinator of this program is the Director of Human Resources.

Safety cannot be the responsibility of any one person or department. All supervisors will implement progressive discipline for safety violations. Supervisors will be held responsible for safety conditions and proper training of safety standards within their areas of responsibility. Therefore, each employee is required to comply with the Employee Risk Management Program. Accidental injuries will be thoroughly investigated and preventive measures will be implemented to guard against their recurrence.

(Internal)