

SUPPLEMENTAL RESIDENCE HALL SECURITY PROCEDURES

To assure proper protection and emergency services to students and other who occupy university housing during shutdown periods, between semesters, as conference guests, or for other reasons, the Public Safety Department will be provided with rosters indicating the name, room assignment and telephone number of each occupant. The Residence Life Office is responsible for providing rosters of students. For conferences or other non-student groups, the Office of Auxiliary Services and Center for Professional and Extended Education will provide the roster. Upward Bound will provide a roster of its participants. Each office will provide updates as room changes dictate, and group leaders or other responsible persons, if any, will be identified.

In recognition of the risks associated with transient or sparse populations, the Public Safety Department will make concentrated patrol efforts when university housing is so occupied.

(Internal)